



Office of the Superintendent
436 N. Pearl Street
Waverly, Iowa 52654
319-256-6000
Fax: 319-256-6011

Junior/Senior High School
436 N. Pearl Street
Weyland, Iowa 52654
319-256-6000
Fax: 319-256-6011

Elementary School
200 S. Main
Craftsordsville, Iowa 52601
319-658-2031
Fax: 319-658-3104

Electronic Deposit of Paychecks

WACO employees can have their paychecks electronically deposited into **any** bank account. On each pay day, employees will receive a pay stub that lists the total pay received, any withholding, and the net amount deposited into their account.

To take advantage of this opportunity complete the authorization on the bottom portion of this page, attach a voided check and return both to the central office.

Deposit of Net Pay

I, _____ (name of employee), authorize WACO Community Schools to deposit my net pay directly into my checking account. Attached is a voided check containing the correct information for my account at _____ (name of banking institution). I am aware that if I change banks, or even accounts, it is my responsibility to notify the business manager of WACO Community Schools of that change immediately. Please e-mail my check stub and deposit information to this e-mail address:
_____.

Signature of Employee

Date

*Superintendent: Mr. Greg Ray
Junior/Senior High Principal: Mr. Roger Thornburg
Elementary Principal: Mrs. Vicki Reynolds
Business Manager: Mrs. Carrie Coble*